

**GATESHEAD METROPOLITAN BOROUGH COUNCIL**  
**CARE, HEALTH AND WELLBEING OVERVIEW AND SCRUTINY COMMITTEE**  
**MEETING**

**Tuesday, 17 April 2018**

**PRESENT:** Councillor S Green (Chair)

Councillor(s): M Charlton, W Dick, K Ferdinand,  
B Goldsworthy, M Hood, P Maughan, J Wallace, A Wheeler,  
D Bradford, M Hall, J Lee and P Mole

**APOLOGIES:** Councillor(s): C Bradley, M Goldsworthy, R Mullen,  
I Patterson and J Simpson

**CHW88 MINUTES OF LAST MEETING**

The minutes of the last meeting held on 6 March 2018 were approved as a correct record.

The Committee also received a verbal update on Blaydon GP Practice. The procurement process has been halted due to an agreement being reached with NHS Property Services regarding the level of service charges. The existing contract will end in September 2018 and a new procurement round will take place. This development will be communicated to the patients and stakeholders and the Committee wished to place on record their thanks to the officers for their hard work undertaken so far.

**CHW89 HEALTH AND WELLBEING BOARD - PROGRESS UPDATE**

The Committee received a progress update on the work of the Gateshead Health and Wellbeing Board for the six month period October 2017 to March 2018.

The Committee were advised on Needs Assessments, the Director of Public Health's Annual Report 2017, Strategic and Operational Plans, Reviews undertaken on Gateshead Shared Care Substance Misuse and Review of Carers Services.

The Board considered the work to progress the implementation of Gateshead Newcastle Deciding Together, Delivering Together regarding the design of inpatient and community adult mental health services.

The Board considered the issue of excess winter mortality in Gateshead and the Performance Management Framework along with The Local Safeguarding Children's Board Annual Report 2016/17 and Business Plan 2017/18 and the Safeguarding Adults Annual Report 2016/17 and updated Strategic Plan 2016-19.

Other issue the Board considered were Fit for Future and the Remit of the Health and Wellbeing Board.

RESOLVED - that the information be noted.

## **CHW90 DECIDING TOGETHER - PROGRESS UPDATE**

Colleagues from NTW NHS FT attended the meeting and provided a verbal update to Committee, outlining the proposals for progressing the move from the Tranwell Unit to the Hadrian Clinic (and St Nicholas Hospital as required) in Newcastle ahead of the full development of the St Nicholas site.

The presentation outlined the rationale for the proposals (given that the temporary measure of relocating to the Hadrian Clinic was not part of the original proposals for Deciding Together and the previous commitment that the Tranwell would not close until Community Services were in place) and the proposed timeline.

The Committee were advised that the key issues facing NTW NHS FT are:-

- NTW NHS FT are facing big financial issues – in relation to the availability of wider NHS capital funding.
- The redesign of community mental health services has been a time consuming process but it is essential that the model and arrangements that emerge are fit for purpose and prevent admissions to in patient care going forwards otherwise the system as a whole will struggle to meet needs.
- NTW has now clarified its future direction.
- NTW has submitted a £50 million bid to redevelop its secure services on a single site – this would include the development of adult acute services for Newcastle and Gateshead on the St Nicholas Site in Newcastle. There is a funding pot of £220 million capital available and bids to the value of £700 million have been submitted but NTW bid has been shortlisted.
- NTW has indicated that it is critical to their strategy for their secure services that the redevelopment plans go ahead so if they are unsuccessful in their bid they will be exploring financing via new private/public partnership.
- NTW confirmed that this is not about privatisation of NHS care.
- Timeline for proposals is 2021 in terms of development of St Nicholas Site
- In meantime there is a recognition that the facilities at the Tranwell site are not fit for purpose and from a quality of care and staffing perspective things are becoming increasingly difficult.
- As a result it is proposed that, on an interim basis, Gateshead and Newcastle mental health wards are consolidated at the Newcastle General Hospital Site and facilities are refurbished at that site. £1 million has been set aside for this refurbishment to improve the in-patient facilities.
- Centralising the improved facilities on the Newcastle General Hospital Site will make a significant difference in terms of managing in-patients safely and will provide better outcomes for Gateshead service users and carers.
- Currently acute in patient provision for Gateshead residents at the Tranwell

Unit consists of 20 beds in the Fellside ward and 18 Beds in the Lamesley Ward (this does not equate to the numbers of Gateshead service users overall as there are some Gateshead service users in other wards, and there may be people who are not Gateshead residents on the wards at Tranwell)

- In terms of meeting Newcastle/Gateshead's acute in-patient needs – the longer term strategy is to move to three wards BUT due to pressures on the system and fact that occupancy rates are currently high there will not be any moves at this stage to reduce the number of wards. The Trust has therefore identified a fourth ward on the St Nicholas Hospital Site for Newcastle/Gateshead service users. So far there have been a small number of bed reductions (5 male and 2 female).
- The fourth ward on the St Nicholas Hospital Site will remain in place until community services are in place/it can be demonstrated that there is not a need for this provision.
- Two rehabilitation centres will also still be available in the pathway – Elm House and the Willow Ward.
- In terms of work moving forwards the Trust will be looking at the following areas:-
  - Gateshead Psychosis and Non-Psychosis pathway.
  - Home based treatments in a crisis situation to develop this approach further.
  - Carrying out further work to move towards an episodic model of care whereby clients go back to primary care/support vis the third sector after periods of treatment.
  - Embracing new ways of working e.g. nurse prescribing/peer support workers etc.
  - Progressing work to reduce occupancy rates and length of stay by standardising approaches.
  - Exploring longer term proposals relating to the provision of Newcastle/Gateshead Older People's Services with the QE.
- Gateshead Care Partnership has been identified as a really good platform to progress this work.
- NTW have invited the OSC to visit the Newcastle General Hospital Site and be engaged around the proposals for refurbishing the site.

The Chair and Vice-Chair asked for formal confirmation on the following questions:-

- The proposed transitional arrangements will lead to improved outcomes for Gateshead Service Users and Carers
- In-patient provision for Gateshead residents will not be reduced until there is evidence that there is no need for this provision and appropriate community provisions is in place
- OSC concerns around car parking at the Newcastle General Hospital Site will be addressed.
- The longer term plan for acute in patient provision for Gateshead residents is for this service provision to be relocated onto a single site at St Nicholas Hospital in Newcastle
- The OSC is formally consulted on any future proposals relating to potential

changes to the provision of Gateshead Older People's Services (as this area of service provision was not part of the original Deciding Together exercise)

- The OSC be provided with further progress updates from NTW on the implementation of the transitional arrangements and progress towards the longer term plan of relocating Newcastle/Gateshead acute in-patient facilities onto the St Nicholas Site.
- The OSC wished to formally accept the offer to visit the Newcastle General Hospital Site and be engaged in the plans for refurbishing the site.

RESOLVED -       i)       That the information be noted  
                      ii)       That further updates be provided to the OSC in due course.

## **CHW91       REVIEW OF WORK OF ENVIRONMENTAL HEALTH TEAM**

The OSC received a report outlining the work carried out by Development, Transport and Public Protections, Environmental Health team during the last year.

During 2017/18 the Environmental Health Team within Development, Transport and Public Protection have responded to over 800 accidents, food poisoning and service requests and undertook over 1500 interventions in a wide range of premises to build stronger, healthier, prosperous and sustainable businesses.

The number of food premises on the team's database at the start of 2017/18 was 1600 and health and safety premises was 3000.

Under food safety legislation it is a requirement to visit all new food businesses within 28 days of opening. Within 2017 there was 120 new businesses register with the team. New businesses receive an enhanced questionnaire, so that the team can prioritise inspections so that the highest risk businesses are inspected quicker than lower risk premises.

At the start of 2017/18 it was estimated that there was a deficit in officer days and this was compounded by the fact that the Technical Officer post was vacant for much of the year because of ill health.

In 2017/18 the team was required to undertake 1101 food hygiene interventions, 1018 food standards interventions and 1433 health and safety interventions. The team achieved 100% of interventions to high and medium risk food hygiene premises. The low risk premises that didn't receive an intervention will be prioritised for an intervention during the coming financial year. The team also carried out 43 accident investigations and responded to 218 service requests.

The team has introduced complaint selection criteria which highlights complaints of public health significance. All complaints are recorded against the relevant premises and where multiple complaints are received close together a visit will be undertaken, even if the complaint does not fall within those we would normally investigate. During

the year 2 prosecutions were undertaken and 3 simple cautions issued. We were also involved in a major investigation into the sale of DNP. DNP is a chemical which typically has industrial applications including fertiliser. It is used by some bodybuilders to strip remaining body fat prior to completion. DNP causes the cells within the body to heat up and there have been a number of deaths associated with its use due to multiple organ failure. The investigation involved co-ordinating 3 local authorities' actions and liaising with the National Food Crime Unit, The Medicines and Healthcare Products Regulatory Agency (MHRA) and local Police forces. The investigation also involved agencies in the USA. The investigation was equivalent to a major prosecution in terms of resources.

The team have recently introduced a charge for Food Hygiene Rating Score re-ratings and although there have only been 5 requests, these do take a significant amount of time as it equates to a new inspection. These have subsequently generated £800 in income.

The team have generated approximately £6500 from registering skin piercing activities throughout the year. 6 export certificates have been provided at a cost of £75 each, for a total of £450.

The team have been granted permission to recruit a new full time EHO and it is expected that the new officer will commence work in May 2018.

The Food Standards Agency (FSA) have carried out a desk top audit of the food safety service during the year following the annual return for last year. This involved forwarding our service plan and an action plan to reduce the backlog of inspections and achieve 100% of inspections due. The action plan included an appointment of a new Technical Officer, the use of a contractor to inspect our C category food hygiene inspections, and the proposed recruitment of a new EHO to the team.

The OCS were advised that in 2017/2018 the team has continued to undertake a wide range of interventions, both proactive and reactive, however, while 100% of high and medium risk interventions were achieved, only 25% of the total number of interventions were achieved. The appointment of a Technical Officer and an EHO is anticipated to improve this performance in the coming year. The decline in level of the Food Hygiene Rating Score in previous years has stabilised, showing that food premises are generally maintaining standards.

- RESOLVED -
- i) That the information be noted
  - ii) That further updates be provided in due course

## **CHW92 OSC REVIEW - FINAL REPORT**

The OSC agree that the focus of nits review in 2017/18 will be work to address the harms caused by tobacco. The review has been carried out over a six month period and a draft interim report has been prepared on behalf of the Committee setting out key findings and suggested recommendations.

The scope of the review was to provide an overview of current activity to reduce

harms caused by tobacco in Gateshead compared to best national and/or international practice, where such practice exists.

It was agreed that the above would be considered in the context of:

- Higher than average levels of smoking in Gateshead
- The fact that smoking remains the single cause of most preventable illness and death in Gateshead
- Significant inequalities in the prevalence of smoking persist between different groups and areas
- A reduction on demand for stop smoking services
- Particularly low levels of take up of stop smoking services amongst some groups i.e. people from black, Asian and minority ethnic groups.
- Pressure on public Health budgets now and in the future, and opportunities for future savings to primary and secondary care costs from prevention activity.

The OSC were informed that the review identified the following issues/challenges:

- Austerity and Public Sector budget cuts
- Complex systems and historical siloed approaches
- The role of the tobacco industry
- The perception that the job is done leading to a shift of focus
- The perceived difficulty of 'doing' tobacco control
- The threat to the comprehensive regional tobacco control approach posed by financial pressures across the region
- NHS focuses on treatment not prevention – smokers not universally encouraged to quit and given support and medication to do so
- Funding cuts to public health and local authority budgets
- Reducing demand for the current Stop Smoking Service offer
- Persistent inequalities in smoking prevalence between different communities
- Mass media campaigns cut to the bone
- Enforcement cuts

The OSC were informed that the draft recommendations arising from the review were:-

- 1) Tobacco remains the greatest contributor to health inequalities and action to denormalise smoking and reduce prevalence lifts families out of poverty. The human, social and financial cost of tobacco to Gateshead means that it is vital to retain the Council's strong commitment to comprehensive tobacco control, and in fact, increase our efforts.
- 2) Refresh and reaffirm the Council's commitment to the 2025 vision of 5% adult smoking prevalence.
- 3) Invest to save principles would suggest the continuation of appropriate resourcing for this priority area.
- 4) The Smoke-free Gateshead Alliance should be supported to develop a strategic

Tobacco Plan for Gateshead and to drive this forward. This will clearly set out actions across the public and voluntary and community sectors to address the harms caused by tobacco.

5) Continued support and commitment for the regional Fresh Tobacco Control Office is important to continue development of hard hitting mass media campaigns which have a strong evidence base in triggering quit attempts, encouraging quitters to stay quit, and reducing uptake among children.

6) Action to be taken to address inequalities through community asset based approaches to develop co-produced solutions which aim to reduce prevalence of smoking in our more deprived areas and with those groups considered to be vulnerable.

7) Aim to embed action on smoking in all other relevant Council and public sector plans through a Health in All Policies Approach to ensure recognition of the importance of public health across the public sector.

8) Aim to embed NICE guidance (PH23) 'Smoking Prevention in Schools' across Gateshead schools.

9) Ensure training is available to provide people living and working in Gateshead with skills and confidence to provide brief advice and intervention on smoking through the development of the Making Every Contact Count initiative.

10) Maintain compliance with current smoke-free legislation and continue support for the new law which bans smoking in cars that are carrying children.

11) Renewed efforts to be made to increase public support for Smoke Free environments such as smoke-free communities and specified outdoor zones.

12) Support the NHS to develop nicotine dependence pathways and to become completely smoke-free in line with NICE guidance (PH48)

13) Further develop stop smoking services to provide flexible options in a range of settings accessed by those at greatest risk.

14) Complete a Health Equity Audit (HEA) to inform development and delivery of Stop Smoking Services in areas of greatest need.

15) Undertake further work as part of Smokefree NHS work to further reduce the number of women who smoke during and after pregnancy.

16) Reduce harm through continued support for evidence based harm reduction.

17) Communication and media capacity for tobacco control is vital and the capacity to be proactive in terms of public relations activity and media should be developed so as to engage residents of Gateshead in the tobacco control agenda.

18) Advocate for a national tobacco sale and distribution licensing scheme, the

tobacco industry bearing the full cost of its implementation and enforcement, with the aim of eliminating the illicit and illegal trade in tobacco, and to end selling of tobacco products to minors.

19) Deliver an intelligence led and targeted enforcement programme to reduce availability and supply of tobacco products to children.

20) Ensure compliance with legislation to reduce tobacco promotion (e.g. plain packaging) and advocate further restrictions.

21) Advocate for a new annual levy on tobacco companies to ensure they pay more for the harm they cause. Funding from a levy should be used to make smoking history for more families including support and encouragement to help people quit.

- RESOLVED -
- i) That the information be noted
  - ii) That the draft recommendations be agreed and submitted to Cabinet for consideration

## **CHW93 MONITORING - OSC REVIEW OF ROLE OF HOUSING IN HEALTH AND WELLBEING**

The OSC received a report providing a progress update on the 2016/17 review of the role of housing in improving health and wellbeing.

The aim of the review was to recommend key housing actions that would have the greatest impact on improving health and wellbeing.

A summary update on progress against the recommendations to date was outlined as well as a more detailed update from the Gateshead Housing Company appended to the main report.

The progress against the recommendations as at April 2018 are outlined as follows:-

**Recommendation 1** – review the actions set out in the Housing Intervention Work Plan, and where appropriate, provide Public Health support to assist in maximising the benefits to health arising from delivering elements of the Plan. The evidence presented in the review identified priority candidate elements with the greatest potential to improve health and wellbeing.

**Update** – progress on delivery of the Housing Intervention Work Plan (HIWP) is being reviewed by DT&PP in consultation with CW&L, and Public Health contribution to this is in place.

The interventions contained within the HIWP are to be integrated within the Gateshead Housing Strategy 2018-2030, currently in draft stage.

**Recommendation 2** – ensure that improving health and wellbeing is reflected in the production of local development plan documents i.e. Making Spaces for Growing

Places (MSGP).

**Update** – consultation on the draft MSGP concluded at the end of August, Public Health was a consultee. The draft MSGP is programmed to be reported to Cabinet in October 2018.

**Recommendation 3** – review how health and wellbeing is reflected in Council Letting Policies and TGHC support services (i.e. health criteria, preventative interventions)

**Update** – a review of the Council's Strategic Transport Tenancy Policy will be carried out as part of the Housing Strategy Review (The Gateshead Housing Strategy 2018 – 2030), is currently in draft stage; due for completion in 2018), and existing Allocations and Letting Policies under review, by the Council and The Gateshead Housing Company). The review will reflect the Council's agenda to make Gateshead a place where everyone thrives, as well as respond to Government policy and legislative changes, including the Homelessness Reduction Act 2017, and ongoing Welfare reform, including roll out of Universal Credit).

**Recommendation 4** - assess the current range of Council private sector housing interventions to maximise their contribution to health and wellbeing (including energy efficient programmes, private landlord accreditation, Selective Landlord Licensing, financial assistance programmes, falls prevention, Making Every Contact Count)

**Update** – this forms work streams of the Housing Intervention Work Plan (HIWP), and will be integrated within the Gateshead Housing Strategy 2018-2030, currently in draft stage. This work will also be influenced by the Council's agenda to make Gateshead a place where everyone thrives.

**Recommendation 5** – undertake actions to ensure that the greatest proportion of Council housing is maintained to a standard that secures the health and wellbeing of residents within the context of changes to revenue and capital funding.

**Update** – Responsive Repairs Budgets have been protected during 17/18 following the decision to bring delivery of Repairs in-house from April 2017 being delivered by TGHC/Construction.

The Level of Capital investment in Council owned stock has also been maintained to support continued investment in housing stock. Key areas of investment include:-

Maintaining Decency – approx. £11m of investment in elemental replacements, kitchens, bathrooms, heating systems, window replacement, etc.

Equality act, Fire Safety and Energy Efficiency works – approx. £13m of investment in these areas combined, notably during 2017/18 this has included the commencement of the HEIGHTs project focusing on energy infrastructure and fabric improvements to 7 tower blocks, improving thermal efficiency and delivering energy savings for residents.

Additional areas of investment include a programme of external wall insulation to non-traditional stock, electrical works and upgrades to warden call systems for

vulnerable residents.

Housing Capital programme includes provision each year of £1.5m for Adaptations to provide aids and adaptations to enable residents to live independently. So far in the financial year (April 2017 – Feb 2018) 315 major adaptations to council dwellings which include installation of equipment such as stairlifts, hoists, through floor lifts and stairlifts. Other home adaptations include level access showers, extensions to allow ground floor living and access ramps.

A further 203 adaptations to private dwellings carried out this year to date through the Disabled Facilities Grant facility.

**Recommendation 6** – determine the circumstances where the Council seeks to ensure that high design and space standards are delivered, including accessibility.

**Update** – the Council remains committed through the Core Strategy & Urban Core Plan, and through the development of Council land, to secure good design within new housing developments.

The 2017/18 Strategic Housing Market Assessment (August 2017) has provided evidence relating to the need for higher space and accessibility standards within new housing development in Gateshead. This evidence is being used to inform the emerging, detailed MSGP local planning policies, however, it has always been established that the assessed need for accessible homes cannot be fully delivered through our planning policy requirements, due to viability constraints; alternative means of meeting this need will have to be considered. Supplementary research is being undertaken to provide additional evidence to support the proposal to require all new housing development to be compliant with the new Nationally Described Space Standards (NDSS).

The intention is that the draft MSGP will be reported to Cabinet in October.

**Recommendation 7** – determine the need for, location of and processes to deliver adequate levels of supported, specialist, and older persons housing.

**Update** – a review of all specialist and supported accommodation needs is being led by Care, Wellbeing and Learning, in consultation with other Council Services including Communities and Environment, and The Gateshead Housing Company. The review work is covering Young People; Vulnerable Adults; Learning Disabilities; Older People, and will lead to the commissioning of new models of support and supported accommodation.

The reviews will be informed by the findings of the Gateshead Homelessness and Multiple and Complex Needs Health Needs Assessment (HHNA), and will need to reflect the Council's Thrive agenda.

- RESOLVED -
- i) That the information be noted.
  - ii) That thanks be placed upon record to the staff of the Gateshead Housing Company.

## **CHW94 OSC WORK PROGRAMME REVIEW**

The OSC received a report outlining how the OSC has influenced/shaped development of policy/decision making during 2017-18 and the development of the work programme for OSCs and the provisional work programme for the Care, Health and Wellbeing OSC for the municipal year 2018-19.

On 18 July 2017 Cabinet agreed to pilot a number of changes to OSC in Gateshead aimed at ensuring that OSC in Gateshead:-

- is first and foremost member led
- enhances the leadership role of OSC Chairs and Vice Chairs in driving forward, directing and shaping individual OSC work
- enhances engagement and involvement with OSC members in shaping the focus of the work of specific OSCs
- creates stronger relationships/linkages with the Executive
- enables Overview and Scrutiny to understand and track how it is influencing Cabinet Policy/Decision making going forwards.

The pilot changes to OSC commenced in September 2017 and this is the first review of the work programme following these changes.

During 2017-18 the OSC has sought to influence and shape policy development and decision making via a number of routes.

During this period the OSC's recommendation relating to the OSC's Review of the Role of Housing in Improving Health have been approved by Cabinet and implemented. The OSC has monitored progress on the implementation of these recommendations at its meeting on 12 September 2018. At that stage the recommendations had helped shape the content of the Housing Intervention Work Plan (HIWP), the production of the local development plan documents approved by Cabinet i.e. Making Spaces for Growing Places (MSGP). The OSC indicated at that time that it was satisfied with the level of progress made, and a further report was considered at this Committee meeting.

The OSC has also carried out a Review of work to address the harms caused by Tobacco and agreed its findings and recommendations at the meeting today. These recommendations will be presented to a future Cabinet meeting for approval and, subject to these recommendations being agreed, the OSC will then monitor implementation of these recommendations during its 2018-19 work programme.

As part of its Review to work to address the harms caused by tobacco the OSC has also sought to influence NHS partners and requested that a letter to be sent to the Chief Executive of Gateshead Health NHS Trust highlighting the OSC's Review and

seeking the Trust's support in prioritising work on Tobacco Control, specifically the identifications and management of nicotine dependence among the Trust's patients.

An interim response was received in January 2018 indicating that the Trust's Executive Team was exploring the issues raised and would respond further in due course. Subsequently, the Trust has advised that it has pledged to go Smoke Free and has committed to improving the identification and management of nicotine dependence in patients.

The OSC has monitored Council performance generally, in those areas falling within its remit, at its meetings on 20 June 2017 and 5 December 2017 and Cabinet has had regard to the OSC's views when considering the Council's performance overall. The OSC has also monitored progress in relation to the following specific areas of performance and the OSC's comments have been fed into the improvement work progressed by relevant service areas and fed back to relevant partners:-

- MHA/DOLs.
- Social Services Annual Report on Complaints – Adults
- Quality of Commissioned Services in Gateshead
- Integrating Health and Care in Gateshead
- New Service Delivery Model for Extra Care Services
- Gateshead Care Partnership
- Health and Social Care System Wide Workforce Issues
- Delayed Transfers of Care/Reablement

The OSC considered progress in relation to Food and Health and Safety Intervention plans at Committee today.

The OSC has also previously been consulted on major service changes for mental health services across Newcastle/Gateshead and is now monitoring progress on implementation. The OSC received two updates on 20 June 2017 and 6 March 2018 with a view to influencing the development of community based provision whilst at the same time ensuring the provision of sufficient appropriate/effective in patient provision to meet local needs. The OSC's Vice-Chair has also participated in the "Getting Help when you need it" Design Workshops held during Sept and Oct 2017.

The Committee also were advised on the development of the 2018-19 Work Programme. This year the changes piloted included enhanced engagement and involvement with OSC members in shaping the focus of the work of specific OSCs via a specific work programme event held on 9 February 2018. At that event councillors had regard to the key issues/challenges/legislative changes affecting the work of the Council with the forthcoming twelve months which fall within the specific remits of each OSC and the 5 pledges under the Thrive agenda:-

- Put people and families at the heart of everything that we do
- Tackle inequality to people have a fair chance
- Support our communities to support themselves and each other
- Invest in our economy to provide sustainable opportunities for employment, innovation and growth across the borough
- Work together and fight for a better future for Gateshead

Details of the emerging issues for potential review and feedback from partners were tabled as an appendix to the main report. The OSC were also advised that the review topic for 2018-19 will be 'Helping People to Stay at Home Safely' which links into the Thrive Agenda. Health and Social Care Integration will also be brought to OSC for their views on a six monthly basis, which will look at policy direction and performance. Newcastle Gateshead CCG and Job Centre Plus are supportive of the emerging themes.

The provisional work programme remains provisional as –

- Cabinet has not had the opportunity to fully review its work programme and it may wish to refer further issues to OSCs for further consideration;
- It does not take account of new policy issues which may be identified during the year, which Cabinet may refer to Overview and Scrutiny; and
- It does not include issues identified by members of committees on an ongoing basis during the year as a result of scrutiny of decisions, call-in and councillor call for action.

The OSC co-ordinator will carry out further work with OSC lead officers across all of the OSCs to consider what future improvements can be made to the process if tracking how OSCs are influencing policy development and decision making with a view to strengthening the annual review process going forwards.

- RESOLVED -
- i) That the information be noted
  - ii) That the review topic/emerging issues for 2018-19, having considered the proposals are agreed and noted
  - iii) That the OSC's provisional work programme for 2018-19 is endorsed and referred to Council on 24 May 2018 for agreement.
  - iv) Note that further reports will be brought to the Committee to identify any additional issues which the Committee may be asked to consider.

**Chair.....**